

## Columbia Farmers Market Bylaws (revised 3/8/04)

1. The duties of the Board of Directors shall be: to transact all business of the Columbia Farmers' Market, Inc.; to establish the policy of said association regarding program of activities; to authorize all contracts for services and supplies; to prepare a budget for each operating period (space cost, insurance, market manager, advertising, etc.); and recommend daily, monthly, or seasonal rental rates per market stall. Election to the Board of Directors entitles the member to a free membership during the term of office.
2. The President shall call a meeting of the Board of Directors at any time when, in his judgment there is business to be transacted. He shall appoint all committees from the Board of Directors and the Columbia Farmers' Market, Inc. membership and delegates authority to the committees to assist the Board of Directors in performing any duties necessary to promote the interests of the Columbia Farmers' Market, Inc. Special meetings shall be held upon the call of the President. Other duties of the President shall include conducting monthly business meetings and granting interviews for news articles.
3. The Vice President shall perform all duties of the President in his absence.
4. The Secretary shall keep a record of the proceedings of all meetings, send a written notice to the members seven (7) days prior to each meeting, and attend to all correspondence of the Columbia Farmers' Market, Inc.
5. The Treasurer shall hold all Columbia Farmers' Market, Inc. money, pay all bills upon order of the Board of Directors, and present his books and records for audit upon demand by the Board of Directors. The Treasurer's duties shall also include collecting membership fees, banking transactions, keeping a continuing list of growers including addresses and phone numbers, and keeping a map showing stall assignments.
6. The Sergeant-at-Arms shall ensure that all meetings are conducted in an orderly fashion.
7. In the event of any vacancy on the Board of Directors the remaining members of the Board shall select any member of the Columbia Farmers' Market, Inc. in good standing to serve until the following January Columbia Farmers' Market, Inc. meeting at which time an election shall be held to fill the unexpired term.
8. Robert's Rules of Order shall be followed at all times.
9. All members of the Columbia Farmers' Market, Inc. should feel a responsibility to promote Columbia Farmers' Market, Inc., to keep good will among our membership and the public, and exhibit a helpful attitude toward all full and part-time growers. It shall further be the duty of the Board of Directors to promote, by regulation and management, a Farmers' Market.
10. a. A board member or board members may be removed by a vote of the membership at any regular meeting or meeting called for that purpose. The board member(s) shall have the right to hear reason(s) for removal and to appeal at the next meeting which shall occur within thirty (30) days. Any board member missing three (3) consecutive board or board and general membership meetings without good reason or notice may be removed by a vote of the board.  
b. Any board member missing three (3) consecutive board or board and general membership meetings without good reason or notice may be removed by a vote of the board.